**DELTA SIGMA THETA SORORITY, INC.**

**Union County Alumnae Chapter**

**Chapter Meeting – February 10, 2018**

***Formal Opening***

The meeting was called to order at 10:03 am by Soror Melita Mitchell. There were 42 sorors in attendance at this meeting.

***Adoption of Agenda***

Soror Mary Lindsay-Barber made a motion to adopt the agenda and Soror Rita James 2nd the motion. The motion carries.

***Approval of Minutes***

 Minutes were corrected prior to chapter meeting and approved.

***Recognitions***

National Officers & Committee Members Soror Janice Winstead, Co-Chair, Delta Fellows

Regional Officers & Committee Members Soror Cynthia Baez, NC Chair, PP&D

 Soror Deirdre Hatcher, NC Chair, Investigative Task Force

Visiting Soror(s): Neva Gary, Karen Wallace, Melanie Haile

***Communications/Correspondence Soror Jacquelyn Jenkins***

* Thank you note from East Elementary School for the sorority’s generous donation.

***President’s Report (Report on File) Soror Melita Mitchell***

*National Updates*:

* March 22-23, 2018 are the dates for DELTA DAYS at the United Nations in New York. Registration is open now on the Grand Chapter website through the Sisters Only Portal then click on Events. The cost is $150. Hotel accommodations are through the NY Hilton Midtown for a rate of $269 for single and $279 for double occupancy. Deadline to reserve a room is February 23, 2018. Instructions are in the Sisters Only Portal and should have been received via email from Grand Chapter.

*Regional Updates*:

* We had a wonderful time at the 2018 West Area Founders Day Celebration in Winston-Salem, NC. National Chaplain, Bishop Vashti Murphy-McKenzie was outstanding as always. The Winston-Salem Alumnae and Pi Omicron chapters did a great job.
* Challenge to sorors: contribute an amount correlating with your shoe size to help meet the Chapter Challenge Goals. We need to raise an additional $232 or 29 size 8, if you need a visual! If you wear a half size, please feel free to round up. Sorors are asked to complete this challenge by the February chapter meeting. Sorors who participate will be entered into a drawing for a $25 gift card that will be donated by our President. To sweeten the odds, every $2 over your actual shoe size will get you an extra entry into the raffle. Help us hit this goal by the end of the February chapter meeting!
* Sorors are also asked to participate in the “Sensational Supporting Sorors - Individual Campaign” by donation $22. This was sent out in yahoogroups on February 6, 2018. Soror Larry Diggs-Jones is our Regional Conference Liaison. Please direct questions to her and cc me. One of us will respond to address your regional conference questions.

*Local Updates*:

* Kudos to Gina and Pam and the entire fundraising committee for a wonderful event! Casino night was enjoyed by all and I look forward to the 2nd annual event.
* Committee Chairs, we have to be more diligent about turning in your committee reports on time and sending them to the correct individuals. Reports should be sent to Laverne at jlwhite0106@gmail.com and myself at president@unioncountydst.org. We use this information to compile the agenda and to keep the records. When you do not send it in on time, send them to the wrong address or exclude one of the emails, it interferes with our ability to get the agenda processed in a timely fashion. Please work on this for March and beyond.

***President’s Message:***

*Last month, we talked about the third dysfunction, lack of commitment. Today, I would like to introduce the fourth dysfunction, avoidance of accountability. Chapters that avoid accountability: (1) create resentment among members who have different standards of performance, (2) encourage mediocrity, (3) miss deadlines and key deliverables, and (4) place an undue burden on the leader(s0 as the sole source of discipline. Take a moment to reflect how this manifests itself in our chapter. Where have you lacked accountability and how has it affected the chapter as a whole? Committee and program chairs, here is where I need your assistance. Often, there is an environment where chapter members assume that the president is holding others accountable so they holdback even when they see something is not right. I want to encourage an environment where we all feel responsible for holding each other accountable. Let us work individually to collectively be better and responsible. Collective results and success should be our goal, but it takes all of is to hold each other accountable.*

Superlative Soror Award for February – May 2018: Soror Monica York ~ CONGRATULATIONS!

***FINANCIAL REPORTS***

***Financial Secretary’s Report: (Report on File)*** ***Soror Sherri Peters***

Report and Collections for **January 2018**:

* **January 2018** Grand Total: $24,038.94\* (Variance: Return Check Fee)

Receipts YTD Total: $48,139.15

***Treasurer’s Report: (Report on File) Soror Janice Winstead***

* **January 2018:**

 Total Income $ 24,026.94\*(Variance: Return Check Fee; reflected in expenses)

 Total Expenses $ 20,560.27

 Net Increase $ 3,466.67

 **Ending Account Balances $ 51,443.51**

***Finance-Budget: (Report on File) Soror Janice Winstead***

* Arts and Letters has requested an additional $75 to assist with some of the costs for the activities planned for the remainder of the year. Soror Janice Winstead made a motion to increase the Arts & Letter budget by $75, from $435 to $505, and the motion was 2nd by Soror Heather Sharpe. Vote 34-0. Motion passes.
* Social Action has requested an additional $200 for additional funds for the re-entry fair, which has grown in scope from the original plan of a speaker event. Soror Janice Winstead made a motion to increase the budget for Social Action by $200, from $820 to $1020. The motion was 2nd by Soror Brenda Carroll. Vote 34-0. Motion passes.
* As of December 31, 2017, there is $2,063.98 available in unallocated funds, so adequate funding exists to accommodate these requests.
* Updates/Reminders: (1) 2018-2019 Dues are now being accepted, please complete renewal form and submit with your payment by March 20 (for personal check) or March 27 (for certified check); (2) 2017-2018 Dues are still being accepted, please complete renewal form and submit with your payment; **Total Dues = $390 if financial last year, $400 if not financial for 2 years, $185 if life member**

***Internal Audit: (Report on File) Soror Teresa Wood***

Summary of the findings:

* Number of financial members: 85
* Chapter’s Gross receipts for this audit period: **$18,454.71**
* Total Expenses for the audit period: **$14,093.64**
* Checkbook balanced as of December 31, 2017: **$34,548.33**
* PayPal balance as of December 31, 2017: **$13,428.51**
* All Deposits were made in accordance with the Sorority requirement of two business days from receipt of funds.
	+ One cash deposit was not initialed by the Chapter President.
* 100% of Dues receipts were reviewed and all were transmitted to National within the Sorority required 30-day time period.
* Sampling of 15 checks – all had dual signatures
* Checks were written in chronological order
	+ 2 void checks for the period – marked VOID and filed with records
* Vouchers were numbered chronologically with supporting documentation attached
* Budget vs. Actual Expenses report was provided
* The Financial Secretary Reports and the Treasurer Reports were reviewed and reconciled by the committee with no discrepancies.
* After review by the Chapter Internal Committee, it has been determined that the chapter has satisfactory financial internal controls and the review supports the existence and utilization of these controls

***COMMITTEE REPORTS***

***Social Action: (Report on File) Soror Monica York***

* Committee is seeking sorors to attend the Board of Education meetings – held on the first Tuesday at 7 pm at CATA; sign-up genius will be sent out; Thank you to Sorors Brenda Carroll and Leonora Robinson for attending this month
* Registration for Delta Days at the Nation’s Capital is open (March 22nd & 23rd; registration will close on February 16th)
* Divine 9 Day at NC General Assembly – May 16th
* Delta Days at the NC General Assembly – June 6th
* Re-Entry and Voter Registration events are next on the calendar. More to come.

***Amenities: (Report on File) Soror Judy McGee***

* Birthday cards were sent in January to the following sorors: Meagan Bowman, Pamela Carlton, Kimberly Indresano, Jacquelyn Jenkins, Melissa Jones, Zenetta Jones-Peters, Karen Reid-Sims, Daphne Williams, Monique Williams, Tiffany Wilson, and Joy Woods.
* Sympathy card sent to Soror Laverne White, due to the passing of her brother-in-law.
* Get Well cards were sent to Sorors Rita James and Larry Diggs-Jones.
* Bittersweet news: Congratulations to Soror Melissa Jones who has a new job, however, she will be relocating to Arizona in May.
* Super Good news: Soror Debbie Clark is engaged. Congratulations to Soror Monica Smith who has been promoted to Division Manager of Adult and Children Services with the UC Department of Health and Human Services.

***Arts & Letters: (Report on File) Soror Deirdre Hatcher***

* Open Mic Night was held on January 27th at 6:00 pm – Indian Trail Town Hall and it was a huge success. Thank you to the chapter for all your support.
* Book Club on February 17th at 6:00 pm; immediately preceding Game Night at 7:00 pm
* Black Panther movie will be held on February 20th – Showing time TBD
* Alvin Ailey Dance Performance (those who have purchased tickets) will be at 7pm on February 27th
* Education Through the Arts @ Willow Oaks will be on February 28th

***PP&D*: *(Report on File) Soror Heather Sharpe***

* Risk Management Update: Conducting interviews for the required interviews for completion of the Youth Volunteer Application
* Community Health Fair will be on Saturday, March 17, 2018 at SPCC. Soror Sabrina Jackson, Chair of Committee is looking for any new vendors to be emailed to her. American Red Cross will be collecting blood donation at the Health Fair.
* Soror Debbie Clark is still collecting eyeglasses for the Lyons Club of Waxhaw.
* Received some information from the Jamaican Alumnae Chapter regarding their programs. Will follow to find the best option to collaborate with them. Soror Natoshua Kamara is the lead for the adopt-a-family in Puerto Rico program.
* Heart Month – February. National Red Day February 2, 2018. Heart Month calendar….seeking sorors to volunteer to sign up for a day in the month and do an activity/state a fact
* Child Abuse Month – April 2018
* Mental Health Month Awareness Month – May 2018
* Collected over 100 jars of Peanut Butter & Jelly – Thank you Sorors!
* UC Chamber will be hosting their annual Business Expo on March 22, 2018 – 4pm – 7pm; reached out to see if chapter wanted to help again this year

***Membership Services: (Report on File)*  *Soror Mary Lindsey-Barber***

* Chapter name tags and golf shirts will be ordered this week. Please see me today if you’re needing to order.
* February 17, 2018 Soror Game Night in conjunction with Book Club with Arts & Letters; sign up genius has been sent for pot luck; Location – Weddington Trace Clubhouse
* Sisterhood Month – March 2018

March 3rd Prayer Breakfast @ Trail House 9am – 11am

March 10th Family Fun Night

March 17th Health Fair

March 24th Escape (Break Out) Room Event

* Membership services will order the nametags and chapter golf shirts with currently paid orders.
* February Birthdays: Sorors Larry Diggs-Jones, Lasunda Massey, Bishana Shipp, Mary Lindsay-Barber, Deirdre Hatcher, Nina Fields, Tammy Cartledge, Cassandra Miller, and Patricia Moore.
* Deltaversaries: Soror Alisa Jones – 26 years and Soror Neva Gary (visitor) – 19 years

***Public Affairs (Report on File) Soror Julie Wadley***

* Working on and completing Go Red PSA video and upcoming chapter events
* Forward any signup sheets from previous events to committee for database purposed

***Scholarship (Report on File) Soror Althea Richardson***

* Scheduling dates for review of application and interview with candidates; scholarship application updated is available now on or website and to encourage students to apply
* Application deadline March 19, 2018

***Policies and Procedures: (Report on File) Soror Joycelyn Eason***

* Committee reviewed all of the proposed changes to the 2018-2019 Policies and Procedures as received by various members of the chapter. The committee also discussed the new National Scholarship and Standard committee mandated P&P outline and the need for changes accordingly.
* Slate of proposed changes is attached to the minutes and was presented to the chapter (2/10/2018) for consideration and subsequent vote during the March chapter meeting; email chairs/committee with questions

***Technology: (Report on File) Soror Vee Seward***

* Committee pushing to do away with the chapter phone calling tree and push to move to electronic voting
* Setting up core team to assist with 2018 state meeting requirements.

***Soror Heather Sharpe made a motion to extend the meeting for an additional 15 minutes. The motion was 2nd by Soror Deirdre Hatcher. Vote 34-0-1 abstention. Motion carries.***

***Cotillion: (Report on File) Soror Vee Seward***

* Soror Vee Seward made a motion to charge $35 for the cotillion tickets for this season. Motion was 2nd by Soror Monica York. Vote 38-0. Motion carries. Tickets will go on sale beginning 2/11 and can paid for through PayPal. Please purchase under and for your team.
* Debs participated in the peanut butter/jelly donation for (1) community service hour
* Request is that all sorors support a deb again this year with a minimum of $25 donation
* Sponsorship letters have been sent out to the community
* Mother/Daughter tea will be held on tomorrow, February 11th
* Congratulations Soror Wendy Gravely – mastered the contest/game played and won a free ticket to the cotillion

***Spring State Meeting: (Report on File) Soror Melita Mitchell***

* Still awaiting the budget approval by the Regional Director; once done, committee will be able to move forward
* Venue concerns and issues are being addressed
* Sign-Up genius for sub-committees has been sent; please sign up
* Block of rooms is currently only at the Embassy Suites; once approvals in place, link will be sent for registration and room booking

***UNFINISHED BUSINESS (None)***

***NEW BUSINESS (None)***

* Soror Cynthia Baez – new kindergarten student resources available through Mecklenburg Cty, if interest, please see her.

***ANNOUNCEMENTS***

* Soror Rita James wanted to share her thanks and appreciation for all the love and support displayed and shared with her and her family during her illness.
* Soror Anya Ruffin – $300 grant received from Grand Chapter will be used for an event that will be held March 24, 2018 from 10am – 1pm “Achieving My Dreams – Resources and Pathways from GED to PhD” at J. Ray Shute Center (Program will be centered on non-traditional students; colleges in the area to be a part of the student fair; NC Works to attend). More information to follow.
* Soror Monica York – Scholarship opportunities available and will be sent through yahoogroups to the chapter
* HBCU Day and Greek Sunday at Sanctuary Charlotte Church – see Soror Brenda Carroll or Alisa Jones for details; will also go out in yahoogroups

A motion was made by Soror Heather Sharpe to adjourn the meeting and it was 2nd by Soror Leonora Robinson. The meeting was adjourned at 12:13 pm.

***Formal Closing***

Respectfully submitted,

Soror Laverne White

Recording Secretary